



# HILL COUNTY ELECTRIC COOPERATIVE

## Application for New Service

### Customer Information:

Date: \_\_\_\_\_ Account #: \_\_\_\_\_

### Service Type:

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Residential | <input type="checkbox"/> New Construction   |
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> Upgrade/Conversion |
| <input type="checkbox"/> Irrigation  |   |

Customer Name \_\_\_\_\_ Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Please Provide the Following Information:

Electrician: \_\_\_\_\_ Phone #: \_\_\_\_\_

Builder/Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Property Information:

Service/911 Address: \_\_\_\_\_ City: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ ¼ Section: \_\_\_\_\_

### Please Provide a Detailed Drawing Including:

Legal description with Township, Section, Range and/or Certificate of Survey, water/sewer system locations, building locations, roads, driveways, and any other non-utility owned facilities on (or planned on) the property. Desired location and routing of new power cable.

### New Load Information:

Building Size \_\_\_\_\_ square feet Estimated Peak Load \_\_\_\_\_ amps

Heat: <input type="checkbox"/> Electric	Air Conditioning: <input type="checkbox"/> Yes	Requested Voltage: <input type="checkbox"/> 1-PH 120/240
<input type="checkbox"/> Gas	<input type="checkbox"/> No	<input type="checkbox"/> 3-PH 120/208 <input type="checkbox"/> 3-PH 277/480

Electric Panel Size \_\_\_\_\_ amps  Overhead  Underground

If this is an irrigation service, please indicate the size of pump to be installed \_\_\_\_\_ HP

### Please Check Any That Will Apply To This Project:

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Meter on House  | <input type="checkbox"/> Meter on Pole   | <input type="checkbox"/> Meter Pedestal | <input type="checkbox"/> 200 Amp Service                                     |
| <input type="checkbox"/> 320 Amp Service | <input type="checkbox"/> 400 Amp Service | <input type="checkbox"/> Single Phase   | <input type="checkbox"/> Three Phase <input type="checkbox"/> Security Light |

### Additional Notes:

\*If you are unsure on any of the information, HCEC will assist you with completing the form.

# GENERAL REQUIREMENTS FOR INSTALLATION OF SERVICE

## **EASEMENT:**

An easement is required for all HCEC supplied facilities. Easements must be signed by those legally authorized to do so. This document is required prior to the installation of HCEC facilities.

## **ELECTRICAL PERMITS:**

Electrical Permits are required prior to release of work order to the HCEC Construction Crew. Project will not be scheduled until copy of permit is received. The Member or your Electrician is responsible for filing Electrical Permit with the State.

## **COOPERATIVE MEMBERSHIP:**

A signed membership is required for each person or entity that request service from HCEC.

## **TRANSFORMER LOCATION:**

Transformers must be located a minimum of ten (10) feet from a building wall. A cleared area ten (10) feet from all other sides of the transformer must be maintained for proper cooling, operation and access for HCEC employees.

## **EXCAVATION:**

Excavation and conduits for underground power lines provided by the customer must be a minimum of three (3) feet deep. Grade stakes indicating final grade must be provided for placement of transformer and above ground equipment.

## **COST ESTIMATES AND SCHEDULING:**

The Staking Technician will provide the Member with a cost estimate for Aid to Construction. The job will not be scheduled until the Aid to Construction is paid. **Expect work to be completed two (2) weeks after receipt of payment. Work completion may be longer depending on workload and weather.**

## **Sketch Below or Provide as an Attachment:**

